

Please ensure that you refer to the Screening Form Guidance while completing this form. If you would like further guidance please contact your directorate support officer or the Access to Services team (see guidance for details).

Section 1	
Which service area and directorate are you from?	
Service Area:	Planning and City Regeneration
Directorate:	Place

Q1(a) WHAT ARE YOU SCREENING FOR RELEVANCE?

Service/ Function	Policy/ Procedure	Project	Strategy	Plan	Proposal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

(b) Please name and describe below

The plan is an updated Conservation Area Review for Mumbles. This comprises a character appraisal and management plan and the primary aim is to ensure better management of change in this historic designated area. The Appraisal recommends the expansion of the existing conservation area boundary northwards to include the Newton Road shopping centre, the grid of Victorian terrace houses and Oystermouth Castle and its grounds. The conservation area encompasses the district retail centre and the promenade where public realm enhancements may be separate future projects.

Q2(a) WHAT DOES Q1a RELATE TO?

Direct front line service delivery	Indirect front line service delivery	Indirect back room service delivery
<input type="checkbox"/> (H)	<input checked="" type="checkbox"/> (M)	<input type="checkbox"/> (L)

(b) DO YOUR CUSTOMERS/CLIENTS ACCESS THIS...?

Because they need to	Because they want to	Because it is automatically provided to everyone in Swansea	On an internal basis i.e. Staff
<input type="checkbox"/> (H)	<input checked="" type="checkbox"/> (M)	<input type="checkbox"/> (M)	<input type="checkbox"/> (L)

Q3 WHAT IS THE POTENTIAL IMPACT ON THE FOLLOWING...

	High Impact (H)	Medium Impact (M)	Low Impact (L)	Don't know (H)
Children/young people (0-18) →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Any other age group (18+) →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disability →	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Race →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or (non-)belief →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sex →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Welsh Language →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carers (inc. young carers) →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community cohesion →	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q4 HAVE YOU / WILL YOU UNDERTAKE ANY PUBLIC CONSULTATION AND ENGAGEMENT RELATING TO THE INITIATIVE?

- YES NO (If NO, you need to consider whether you should be undertaking consultation and engagement – please see the guidance)

If yes, please provide details below

The following consultation methods have been used to engage the community with the review of Mumbles Conservation Area during the 2018 and subsequent 2020 consultation periods:

- A Press Release was issued and featured within the South Wales Evening Post on the 19th May 2018.
- The consultation period ran for 6 weeks, running from the 14th May 2018 until the 25th June 2018 and was extended by a further 4 weeks to the 20th July 2018 to allow extra time to comment.
- Bilingual notification emails highlighting the consultation on the draft document were sent to local ward councillors as well as specific consultation bodies, planning agents and local groups.
- Bilingual letters explaining the consultation process and how to view documents and make representations were sent to all households and commercial properties in the expanded conservation area (+1000 properties). This included a web link to the online bilingual information for comment.
- A dedicated webpage was established to explain the consultation process and allow electronic documents to be downloaded in pdf format. The webpage included the facility to complete and submit an online comment form.
- Over 20 bilingual posters were displayed in the local area.
- Paper copies of the bilingual draft documents were placed on deposit in Mumbles Library and Swansea Central Library.
- Social media notifications during the consultation process.
- Council officers held a consultation event at Mumbles Farmer's Market on 9th June 2018 and at the Ostreme Centre on 12th June followed by an evening walking tour. In total circa 150 people were spoken to and views captured.
- Council officers met with local traders and Mumbles Community Council on 3rd July 2018 to discuss the conservation area process.
- A further 6 week period of focussed consultation was undertaken from the 24th January 2020 until the 9th March 2020. This additional consultation was undertaken as a result of the strong support from respondents of the initial consultation exercise for the 'Northern Seafront Approach' area to be included within the expanded Conservation Area boundary.
- This included direct letters to the properties affected and a drop in session at Oystermouth Library on the 27th February 2020.
- An additional 11 individual respondents provided comments via the online comment form or by letter.
- A further 20 individuals expressed their views at the public event at the drop in session at Oystermouth Library.
- The final amended version of the Mumbles Conservation Area Review includes all the proposed changes to the guidance following the public and stakeholder

consultation exercises, and once adopted, will be available to view in English and Welsh on the Council’s website.

Q5(a) HOW VISIBLE IS THIS INITIATIVE TO THE GENERAL PUBLIC?

High visibility <input type="checkbox"/> (H)	Medium visibility <input checked="" type="checkbox"/> (M)	Low visibility <input type="checkbox"/> (L)
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(b) WHAT IS THE POTENTIAL RISK TO THE COUNCIL’S REPUTATION?
(Consider the following impacts – legal, financial, political, media, public perception etc...)

High risk <input type="checkbox"/> (H)	Medium risk <input type="checkbox"/> (M)	Low risk <input checked="" type="checkbox"/> (L)
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Q6 Will this initiative have an impact (however minor) on any other Council service?

Yes No **If yes, please provide details below**

Separate future projects within the Conservation Area could be public realm enhancements to the retail areas and promenade.

Q7 HOW DID YOU SCORE?
Please tick the relevant box

MOSTLY H and/or M → HIGH PRIORITY → **EIA to be completed**
Please go to Section 2

MOSTLY L → LOW PRIORITY / NOT RELEVANT → **Do not complete EIA**
Please go to Q8 followed by Section 2

Q8 If you determine that this initiative is not relevant for a full EIA report, you must provide adequate explanation below. In relation to the Council’s commitment to the UNCRC, your explanation must demonstrate that the initiative is designed / planned in the best interests of children (0-18 years). For Welsh language, we must maximise positive and minimise adverse effects on the language and its use. Your explanation must also show this where appropriate.

The consultation on the draft Mumbles Conservation Area reflected the preceding process for the Morryston Conservation Area review. The process engaged with a cross section of the Community including young people, older people, residents, visitors, traders and business stakeholders, by means of a variety of communication methods.

The draft Conservation Area Review has been amended in response to the relevant comments made.

As has previously been agreed, a full EIA was not required for the Mumbles Conservation Area Review at the initial stage. However, EIA’s can be carried out on any individual enhancements as and when necessary.

The Welsh language is a unique ‘natural resource’ which it is sought to conserve. Children who live in the Mumbles area are able to attend Ysgol Gynradd Llwynderw in the neighbouring ward. As a tourist destination, Mumbles attracts many welsh speakers to the area. The Welsh language should be promoted and encouraged, for example signage/shopfronts could include the welsh language.

Section 2

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email – no electronic signatures or paper copies are needed.

Screening completed by:
Name: Krystyna Williams
Job title: Placemaking and Heritage Advisor
Date: 19/01/2020
Approval by Head of Service:
Name: Phil Holmes
Position: Head of Service
Date: 02/02/2021